

**PARKS, RECREATION AND CEMETERIES COMMISSION MINUTES  
OCTOBER 2, 2014 – REGULAR COMMISSION MEETING**

**1. CALL TO ORDER – CHAIRPERSON BEBEE**

Chairperson Bebee called the meeting to order at 6:00 p.m.

Present: Chairperson Bebee, Kelsey, Kwas, Turner, Thorburn, Wilson

Absent: Lee

Staff: Marcus Kirkpatrick, Barb Kellogg, Kathy Sobczyk

Guests: None

**2. APPROVAL OF MINUTES – September 4, 2014**

The minutes were approved as presented.

**3. ANNOUNCEMENTS/CORRESPONDENCE**

None

**4. SPECIAL EVENTS**

- A. Monster Mash – The dance will be held on October 29, at the Crowne Plaza Lansing West, from 7-9pm. Registrations are slow, which is normal.
- B. Trick or Treat Trail – The event will be held on October 14, at Sharp Park, from 5:30pm-7:30pm. There is a rain date of October 15.
- C. Home Party Sale – The event will be held at the library on November 15, 10:00am – 3:00pm.
- D. Show & Tell Nature Walk - The event was held at Hawk Meadow and was a success. There were 8 participants and the event was led by Commissioner Kwas. The next event is October 18<sup>th</sup>, at Hillside Cemetery.

**5. STAFF REPORTS**

A. Senior Coordinator – Tammy Opdyke

- ☐ Health Care Clinics included Foot Care, Chair Massage, and Blood Sugar with 36 people attending.
- ☐ The Golf Leagues held their last rounds and championship tournament. There were 36 participants.
- ☐ The Tigers baseball trip was on September 24, with 55 participants.
- ☐ The Grand Hotel/Mackinac Island trip for October is full, with 53 registrations.

B. Aquatics Coordinator – Dave Hill

- ☐ The Fall Session of Learn to Swim is underway with 66 children, 6 adults, and 3 private lessons.
- ☐ There were 2 pool rentals in September and a couple already booked for October.
- ☐ Based on participation and amenities; of the locker rooms, the Men's & Women's locker rooms were switched. Women make up 80% of our pool participation and the change will better accommodate those users.

C. Recreation Specialist – Jen Daly

- ☐ Fall athletics are winding down (softball, volleyball, soccer, and flag football).
- ☐ A survey monkey was conducted with softball participants. The feedback was really good and staff will further analyze and make changes as needed.

D. Recreation Programmer – Kathy Sobczyk

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- ☐ Kathy is working on the marketing signage for the Trick or Treat Trail and all other events, including the upcoming Halloween Kickball Tournament.
- E. Recreation Coordinator – Barbara Sherbo Kellogg
  - ☐ Pint-Size Picassos class started today. There were 23 kids and most were new to the program.
  - ☐ Barb & Kathy continue to do quarterly radio interviews promoting departmental programs
- F. Parks Supervisor Report –Pat Schieding
  - ☐ Clearing is underway on the township’s Willow Hwy property. A water pump house will be installed and the parks department will install a canoe launch in the future.
  - ☐ Staff has installed new trees along the pathway. New trees were added in the library and Brookside Neighborhood areas.
- G. Director’s Report
  - ☐ A staff retreat is being planned for November. The retreat will allow staff to plan for 2015.
  - ☐ Meetings are underway with Granger to offer free curbside recycling for all township residents who have Granger’s garbage pick up.
  - ☐ The water building at Delta Mills Park will be turned over to our department. Future plans call for a restroom building.

**6. OTHER BUSINESS**

- A. Barb presented a review of rentals at the Enrichment Center. The review included challenges for staff after rentals are complete. The department is recommending an increase in the rental rates, which includes adding additional time to rentals.

**MOTION** by Kelsey, support by Thorburn to increase rental rates and rental hours for the Enrichment Center, beginning January 1, 2015. **MOTION CARRIED.**

- B. Mount Hope Study Update - Marcus shared information that C2AE will be sharing during the community forums and during the October 13<sup>th</sup> Committee of the Whole meeting.
- C. DNR Grants – We have received preliminary scores for the 4 grants submitted. Staff is working to provide additional information to improve the scores.

**7. PUBLIC COMMENT**

None

**8. ADJOURNMENT**

Moved by Wilson, support by Kelsey to adjourn the meeting. Motion carried. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Barbara A. Thorburn, Secretary  
Parks, Recreation and Cemeteries Commission